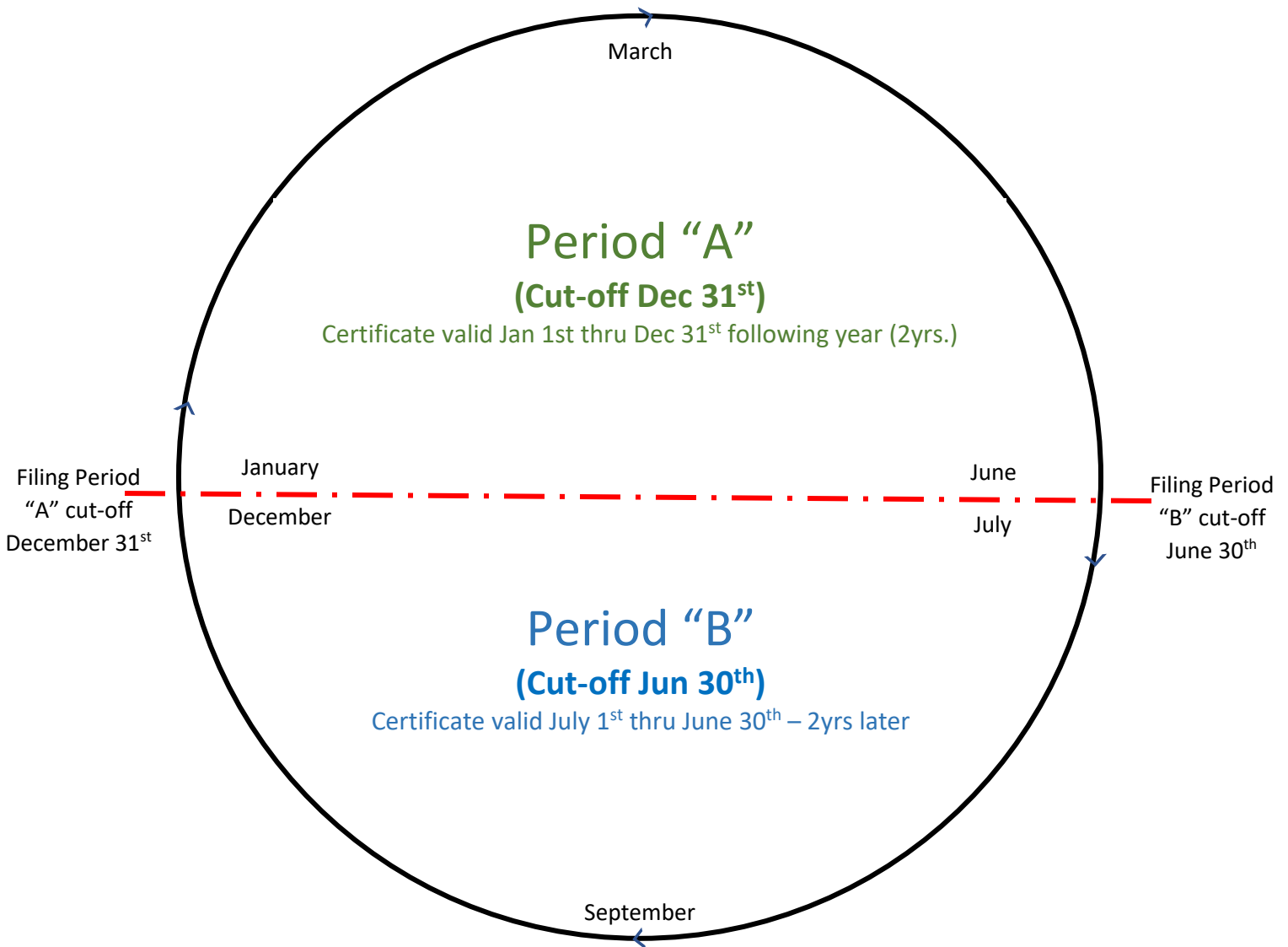


EVALUATION & CERTIFICATION TIMELINE



Submit by December 31st = Eligible for Jan 1st Certificate Start Date.

Submit by June 30th = Eligible for July 1st Certificate Start Date

WHAT CAN DELAY YOUR CERTIFICATE START DATE?

- Incomplete or missing docs and/or info
 - Missing photos / poor photo quality
- Submitting over 90 days into filing period

LATE SUBMISSIONS

- Late filing fee applies
- Up to 30 days = Original certificate start date unchanged
- Longer may delay Certificate start date (Evaluator discretion)
 - Over 6 months = You become "Inactive"

LENGTHY EVALUATION TIMES

- Times vary greatly depending on time of year
- Over 90 days = Additional time added to your cert valid period